



Volunteer Application

Lower Macungie Library ● 3450 Brookside Rd ● Macungie, PA 18062 ● 610-966-6864

Thank you for your interest in volunteering. Please complete this form and return to the library.

Name _____ Date _____

Address _____

City _____ Zip Code _____

Phone Number _____ Email _____

Are you 14 or older? Yes No

If you are in 7th or 8th grade please email youthprogramming@lowermaclib.org about the teen summer volunteer program. What school do you attend? _____

Do you need community services hours for a specific purpose? Yes No

(The Library does not accept volunteers through any court-ordered programs.)

Please list previous volunteer or work experience:

Please list special skills or interests that may benefit the library:

Please list the name and contact information of two references:

When are you able to volunteer? Complete the table below to indicate when you are available to volunteer at the library. Traditionally, volunteers donate about two hours per shift.

Library Hours:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
10 am – 1 pm	Closed						
1 pm – 5 pm	Closed						
5 pm – 8 pm	Closed					Closed	Closed

Volunteer Opportunities:

Check if interested	Volunteer Opportunity	Description
	Adopt-A-Shelf	Maintains order and appearance of a specific series of shelves by shelf reading
	Dust Eliminator	Assists with the overall cleanliness and appearance of the library
	Shelf Specialist	The volunteer returns materials to exact location on the shelf by shelving
	Unique Project Specialist	Assists with the occasional task such as mailings or event assistance

Please note that the Library’s main need is help with SHELVING. This involves the ability to stand for at least a 2-hour shift, lifting stacks of books, and pushing heavy carts.

Other ways to support the library:

- **Join the Friends of LML** who advocate and support the library through fundraising including the book sale. Under normal circumstances there is a weekly social sorting of books for the sales every Thursday at 8:30-10am at the library.
If you are interested in joining our Friends of LML email: lmlfriends3450@gmail.com
- **Join the Teen Advisory Board (TAB)** who meet monthly and participate in services projects and social activities.
If you are interested in joining TAB, email our Youth Services Librarian: youthprogramming@lowermaclib.org

Why are you interested in volunteering at Lower Macungie Library?

How did you learn about Lower Macungie Library's volunteer program?

- Library website
- Friend or Neighbor
- Lower Macungie Township newsletter
- Other _____

Notice to Volunteer Applicant

I authorize the Lower Macungie Library to verify information on this application. I authorize the individuals listed on the application (unless so noted) to provide information requested about me and I release them from all liability for damage in providing this information. I understand that volunteer placements are made according to the current needs of the library. If a vacancy is not available, I understand that my application will be kept on file for six months should a future vacancy occur.

Signature _____ **Date** _____

If under 17, Parent/Guardian Signature _____ **Date** _____

Print Parent/Guardian Name _____